



ANAND INSTITUTE OF HIGHER TECHNOLOGY
KAZHIPATHUR

CIRCULAR

No: AIHT/HC/2021-2022

Date: 19.10.2021

This is to inform you that, hostel committee meeting with the Principal is scheduled on 21.10.2021 at 12.00 AM in the conference hall. The committee members are requested to attend the meeting.

AGENDA

1. Covid-19 pamphlet should be pasted in and out of the floor.
2. Students should follow the timings
3. Floor-in-charge should maintain the discipline.
4. Covid-19 protocols to be followed by the students


Principal

Copy submitted to:

1. The Chairman
2. The Director

Copy to:

1. Principal
2. All HOD's
3. Hostel Warden
4. Office



ANAND INSTITUTE OF HIGHER TECHNOLOGY
KAZHIPATTUR

HOSTEL COMMITTEE MEETING ATTENDANCE

Date: 21.10.2021

| S.No | Hostel Committee Members | Signature |
|------|---|-----------|
| 1. | Dr. K. Sridharan - Chairman | |
| 2. | Dr. S. Arivalagi - Secretary | |
| 3. | Dr. P. Suresh Mohan Kumar – Principal Chief warden | |
| 4. | Ms.R. Kalaivani -Deputy warden | |
| 5. | Mr. M. Kamesh - Deputy warden | |
| 6. | Dr. K. Karnavel- Member | |
| 7. | Dr.S. Bharathivasu – Member | |
| 8. | Dr.D. Yuvaraj - Member | |
| 9. | Dr.K.Lakshmi - Member | |



**ANAND INSTITUTE OF HIGHER TECHNOLOGY
KAZHIPATHUR**

MINUTES OF THE HOSTEL COMMITTEE MEETING

Date: 21.10.2021

The Hostel Committee meeting was conducted for upcoming odd semester and discussion were made. The details of the meeting were listed below,

Points Discussed

1. The students should get prior permission from the hostel warden to leave out of the hostel campus
2. All hostel students must record their in and out time in the hostel register.
3. Compulsory study time must be followed by all students and attendance must be taken regularly. Mobile phones should not be used during the study hours.
4. The warden's must have a representative for the hostel.
5. Floor in-charges should be assigned for each hostel.
6. These floor in-charges should maintain the discipline of their floor and students.
7. Students should not leave the campus without a guardian.
8. Covid-19 pamphlet should be pasted in and out of the floor.
9. Covid-19 protocols to be followed by the students
10. All students are advised to follow the hostel rules strictly.
11. Parents must visit the students only during the visiting hours.


Coordinator


Principal



**ANAND INSTITUTE OF HIGHER TECHNOLOGY
KAZHIPATHUR**

CIRCULAR

No: AIHT/HC/2021-2022

Date: 29.04.2021

This is to inform you that, hostel committee meeting with the Principal is scheduled on 30.04.2021 at 12.00 AM in the conference hall. The committee members are requested to attend the meeting.

AGENDA

1. Floor-in-charge should maintain the discipline.
2. Students should follow the timings
3. Covid-19 protocols to be followed by the students
4. Hostel maintenance



Principal

Copy submitted to:

1. The Chairman
2. The Director

Copy to:

1. Principal
2. All HOD's
3. Hostel Warden
4. Office



ANAND INSTITUTE OF HIGHER TECHNOLOGY
KAZHIPATTUR

HOSTEL COMMITTEE MEETING ATTENDANCE

Date: 30.04.2021

| S.No | Hostel Committee Members | Signature |
|------|--|-----------|
| 1. | Dr. K. Sridharan - Chairman | |
| 2. | Dr. S. Arivalagi - Secretary | |
| 3. | Dr. P. Suresh Mohan Kumar -Principal Chief warden | |
| 4. | Ms.R. Kalaivani -Deputy warden | |
| 5. | Mr. M. Kamesh - Deputy warden | |
| 6. | Dr. K. Karnavel - Member | |
| 7. | Dr.S. Bharathivasu - Member | |
| 8. | Dr. D.Yuvaraj - Member | |
| 9. | Dr.K.Lakshmi - Member | |



ANAND INSTITUTE OF HIGHER TECHNOLOGY
KAZHIPATHUR

MINUTES OF THE HOSTEL COMMITTEE MEETING

Date: 30.04.2021

The Hostel Committee meeting was conducted for upcoming even semester and discussion were made. The details of the meeting were listed below,

Points Discussed

1. The students should get prior permission from the hostel warden to leave out of the hostel campus
2. All hostel students must record their in and out time in the hostel register.
3. Compulsory study time must be followed by all students and attendance must be taken regularly. Mobile phones should not be used during the study hours.
4. All students are advised to follow the hostel rules strictly.
5. Parents must visit the students only during the visiting hours.
6. The warden's must have a representative for the hostel.
7. Floor in-charges should be assigned for each hostel.
8. These floor in-charges should maintain the discipline of their floor and students.
9. Students should not leave the campus without a guardian.
10. Covid-19 pamphlet should be pasted in and out of the floor.
11. Covid-19 protocols to be followed by the students


Coordinator


Principal